

The Claysburg-Kimmel School District Board of School Directors met in official session on Wednesday, August 13, 2014, with Jeff Dugan, President, presiding. The meeting was called to order at 7:01 pm. The following members responded to roll call: Mrs. Cathy Barnes, Mr. Craig Burket, Mr. John Burket, Mr. Jonathan Burkett, Dr. Mona Eckley, Mr. Jeremy Knott, Mrs. Terri Lingenfelter, and Mr. Jeff Dugan. Also present were Mr. Jerome Dodson, Mrs. Janet Lackey, Ms. Jocelyn Brumbaugh, Ms. Suzanne Wicker, Mr. Gareth Wicker, Mr. Michael Hoenstine, Ms. Christine Leslie, Ms. Brielle Gergely, Ms. Tonya Gergely, Mr. Rich Gergely, Ms. Rhonda Eckley, Mr. Anthony Barr, Mr. Ray Repko, Mrs. Shelda Repko, Mr. Roger Knisely, Mr. Rich Allison, Mr. Brent Miller, Mr. Michael O'Dellick, Mrs. Laurie Criswell, Ms. Royce Ann Boyd, and Mrs. Michelle Smithmyer.

Motion by Burkett, seconded by Knott, to approve the minutes for the June 11, 2014 meeting. Dr. Eckley requested the minutes be amended to reflect a statement regarding the math textbook adoption. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Lingenfelter, to approve the additional bills for June, all bills for July, and regular bills for August. Motion unanimously passed by roll call vote.

Mr. Joe Musselman entered the meeting at 7:06 pm.

Mr. Rich Allison addressed the board regarding test scores, school ranking, school safety, and Plan by Design.

Mr. Brent Miller addressed the board regarding accountability.

Mr. Rich Gergely addressed the board regarding scores and statistics.

Mr. Anthony Barr addressed the board regarding test scores.

Motion by Lingenfelter, seconded by C. Burket, to approve the following program budgets for the 2014-2015 school year: Title I and Title IIA. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burkett, to approve the Memorandum of Understanding (MOU) with Child Advocates of Blair County, Inc. to provide services during the 2014-2015 school year. Motion passed by roll call vote, with Mr. Musselman abstaining.

Motion by Eckley, seconded by Lingenfelter, to approve the list of professional staff substitutes for the 2014-2015 school year. Motion unanimously passed by roll call vote.

Motion by Barnes, seconded by Burkett, to approve the list of bus/van drivers for the 2014-2015 school year. Motion unanimously passed by roll call vote.

Motion by Burkett, seconded by Eckley, to accept the resignation of Cathy Cox from her position as Special Services Secretary. Mr. J. Burket asked that the administration send a letter to Mrs. Cox in appreciation for her service to the Claysburg-Kimmel School District. Motion unanimously passed by roll call vote.

Motion by Lingenfelter, seconded by C. Burket, to accept the resignation of Jessica Miller from her position as Elementary Art Teacher. Motion unanimously passed by roll call vote.

Motion by J. Burket, seconded by Barnes, to accept the retirement of Shelda Repko from her position as Elementary Teacher, effective at the end of the 2013-2014 school year. Board members thanked Mrs. Repko for her time with CKSD and asked the administration to send a letter expressing our thanks to her. Motion unanimously passed by roll call vote.

Motion by Barnes, seconded by Musselman, to approve the appointment of Paula Ickes to the position of Special Services Secretary for 200 days per year, 7 ½ hours per day, with single benefits. Dr. Eckley asked about the job descriptions for this and other positions, specifically asking if the importance of confidentiality was conveyed to the candidates. Administration responded that the importance of maintaining confidentiality was included in the job descriptions for all positions and was enforced in discussions with each candidate. Ms. Boyd read the job descriptions. Motion unanimously passed by roll call vote.

Motion by Barnes, seconded by Lingenfelter, to approve the appointment of Robin Echard to the position of Business Office Clerk for 200 days per year, 4 hours per day, at a starting rate of \$7.25/hour. Motion unanimously passed by roll call vote.

Motion by Lingenfelter, seconded by Barnes, to approve the appointment of Mel Mentzer to the position of Technology Assistant for 200 days per year, 7 ½ hours per day, with single benefits. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Barnes, to approve the appointment of Tammy Carson to the position of Instructional Aide for 4 hours per day, 178 days per year, at a starting rate of \$7.25/hour. Motion unanimously passed by roll call vote.

Motion by Barnes, seconded by Lingenfelter, to approve the appointment of Debbie Theys to the position of elementary teacher at a starting salary of \$41,623. Motion unanimously passed by roll call vote.

Motion by Lingenfelter, seconded by Barnes, to authorize the administration to fill vacant positions, with final approval at the September Board meeting. Motion unanimously passed by roll call vote.

Motion by Burkett, seconded by Musselman, to accept the resignation of Derek Musselman from his position as Junior High Wrestling Coach. Motion unanimously passed by roll call vote.

Motion by Burkett, seconded by Eckley, to accept the resignation of Mark Woodring from his position as Senior Class/Graduation Advisor. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burkett, to accept the resignation of Brian Helsel from his position as Junior High Football Coach. Motion unanimously passed by roll call vote.

Motion by C. Burket, seconded by Knott, to approve the following appointments:

- Steve Kirsch – 1st Asst. Varsity Football (Step 1 \$2,025.00)
- Curt Rodgers – 1st Asst. Jr. High Football (Step 2+ \$2,025.00)
- Jen Kruse – Senior Class/Graduation Advisor (Step 1 \$650.00)
- Geri Mock – Asst. Cheerleading Advisor (Step 1 \$1,350.00)

Motion unanimously passed by roll call vote.

Motion by Lingenfelter, seconded by Knott, to approve the following:

- Jr-Sr High School Teacher Handbook
- Elementary School Teacher Handbook
- Secondary Student Handbook

Motion unanimously passed by roll call vote.

Mr. C. Burket reviewed recent legislation.

Mrs. Criswell reported that the Summer Reading Program was well attended this summer; the reading program was held on 6 Tuesdays during the summer and approximately 25 students participated per date. Mrs. Criswell thanked the staff for volunteering their time. Mrs. Criswell reviewed professional development opportunities that the staff provided for staff during the summer. Meet the Teacher Night for grades 1-6 will be held on Tuesday, August 19th from 6 to 7:30 pm. Meet the Teacher Night for Kindergarten students will be held on Thursday, August 21st. The first day of school will be Tuesday, August 26th.

Mr. O'Dellick congratulated the FBLA students who represented CKSD at the National Competition in Nashville: Maria Knisely, Elizabeth Weiland, Emily Weiland, and Rachel Walter. Mr. O'Dellick discussed professional development opportunities presented for staff during the summer. Fall sports and activities are in full swing. He invited board members to attend the Blue and Gold Game to be held on Thursday, August 14th; a bonfire will be held following the game. 7th Grade Orientation will be held on Tuesday, August 19th. He reported that the staff is finishing up final touches for the first day!

Ms. Boyd reported that Pat Crawford and Duff Rearick met with the Administrative Team on Monday to review the pre-draft of the Plan by Design Document. They recommended the Board and the Administration review the document and make suggestions. Our assignment is to draft twelve month and 24 month goals for each sphere of influence they identified in the document. The final copy should reflect the District's vision and commitment. The timeline recommended by Pat and Duff: 1. Present pre-draft document to the School Board; 2. The Board should return with comments/suggestions at the September meeting; 3. Leadership to develop 12 month and 24 month goals for every sphere of influence; 4. 12 month and 24 month goals to be reviewed and approved by Board in October. Ms. Boyd discussed the District's Tech Plan; she reviewed past progress and future goals. Ms. Boyd discussed the District's plans for an Alumni Survey. She shared a list of 5 questions that will be sent out to recent graduates. Ms. Hinkledire will gather this information. The administration is investigating the Life Tracks Survey; Life Tracks will do a comprehensive survey 3 times within a 5 year period, gather the results, and report back to the school. Life Tracks has a 65% rate of return. Ms. Boyd discussed the 2014-15 Governor's Expanding Excellence Mentoring Grant, designed to create a culture of innovation

and achievement in Pennsylvania's public schools by matching high performing schools with lower performing schools, providing mentoring and a vehicle to share best practices. CKSD has submitted our interest to participate in this opportunity. Mr. Finnegan is working to share the Plan by Design information with the Citizens Advisory Committee. Ms. Boyd invited Board Members to a back to school luncheon sponsored by the Claysburg Ministerium on August 25th at 11:30 at the Church of God. The back to school welcome letter will go out to staff in paychecks this Friday.

Under Old Business, Dr. Eckley asked about the progress of the Safe Schools Report. Ms. Boyd responded that we have received a pre-draft emergency operations plan. The administration will work with Standing Stone to schedule table top exercises. Mr. O'Dellick participated in a Violent Intruder Training at Spring Cove School District last week; he is now trained to train the rest of our staff. Jerome Dodson is also participating in safety/security training. When the Safe Schools document is finalized, a report will be released to the public. During this summer, we implemented suggestions from the pre-draft report including changes to parking and unloading areas. We are working with our local law enforcement on updating our signage. Ian Thomas, from Standing Stone, was impressed with some of the safety improvements previously made and will make suggestions for additional improvements. The principals both made updates to the handbooks regarding security. Ms. Boyd responded to Mr. Gergely's question and reported that our schools are safe and we are getting better. The final Safe Schools report that will be released to the public will be in a format that will not compromise the safety of our students. Ms. Boyd also reported that Officer Weimer, from the State Police, visits our school annually to review the updates we have made to our safety procedures and to make additional suggestions.

Under New Business, Mr. C. Burket remarked that our School Board is very concerned about the safety of our students. Mr. Burket is in favor of developing a plan to arm a member of the staff at each of our buildings to increase safety. He also responded that he would like each student graduating from Claysburg-Kimmel to have their "first choice" of life path. Mr. Musselman requested that we invite a representative from the SFA reading program to a board meeting to discuss their program and the results. Ms. Boyd reported that Representative Jerry Stern will attend the September 10th meeting.

Motion by J. Burket, seconded by Musselman, to go into executive session at 8:41 pm for the purpose of discussing personal and litigation items.

Motion by Burkett, seconded by Musselman, to adjourn from executive session at 9:42 pm.

Board Secretary